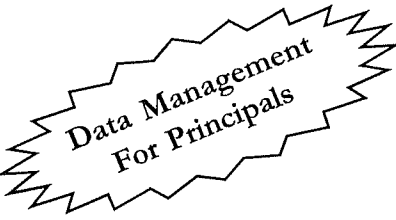


### Cancellations

Registrations may be cancelled more than ten (10) days prior to any professional development program with a full refund, less a \$25 service charge. Alternatively, the registrant may have the full amount of the professional development program applied to another program in the series within the same fiscal year. Individuals who do not cancel their reservation and are not in attendance are responsible for full payment. No refund will be granted for cancellations made within ten (10) days prior to the event. Substitutions are permissible. All cancellations must be received in writing (e-mail, fax, or letter) and will not be accepted over the phone. Please send notice of cancellation to Ayers Gilman at FAX (804) 355-4262, or e-mail at [agilman@vassp.org](mailto:agilman@vassp.org).

*For room reservations, contact the Williamsburg Marriott directly at 757-220-2500. Overnight accommodation rates are \$89.00 - single or double - plus 10% tax and \$2.00 occupancy tax. **Hotel registration deadline is November 2, 2011.** Attendees should make their room reservations immediately to avoid disappointment.*

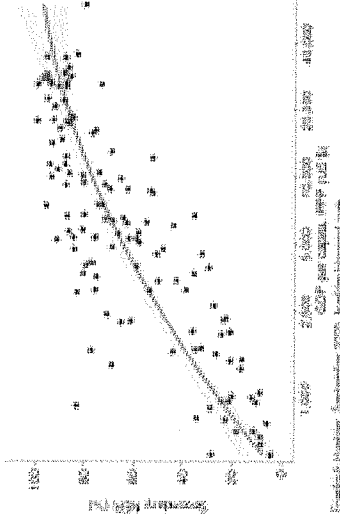
Virginia Association of Secondary School Principals  
Virginia Foundation for Educational Leadership  
4909 Cutshaw Avenue  
Richmond, VA 23230



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**VASSP/VFEL**  
Professional Program Series

## Data Management Workshop For Principals



**November 11, 2011**  
Williamsburg Marriott  
50 Kingsmill Road  
Williamsburg, Virginia

Offered by:  
Virginia Association of Secondary  
School Principals  
and  
Virginia Foundation for  
Educational Leadership

## According to Research ...

- Planned use of data is a common characteristic of **high-performing schools**.
- Successful use of data to **drive decision making** results from a strategic focus on specific issues.
- Educators vary in their conceptions of **what valuable data** are and of **how data should be used**.
- Translating data into priorities**, goals and strategies requires that data are clearly linked to school-planning and decision-making processes.
- Teachers need a clear process, time to acquire skills and **guidance from an expert to translate data** into useful information. **Principals need to be this expert!**

Objectives of this workshop are for Participants to:

- Comfortably share data with their constituents, including parents, students, staff, and community
- Interpret data frequently available in all schools and identify next steps: Who does what, when...?
- Identify the *non-negotiables* that will help move student achievement to a higher level
- Determine the relationship between and among the data and curricula alignment, pacing, etc.

## PROGRAM SCHEDULE

9:00 - 9:30 a.m.

Introduction and Workshop Overview  
Regulations for Accrediting Schools:  
Principal's Role

9:30 - 10:30 a.m.

Using Data for:

- Accountability
- Non-negotiables
- Corrective Instruction

10:30 - 10:45 a.m.

Break

10:45 - Noon

- Triangulating Data
- Triage
- Remediation

Noon - 1:00 p.m.

Next Steps...

- Working with Your School's Data

Please bring your school's data

- released November 1st - with you!

## REGISTRATION FORM

*Data Management Workshop for Principals*

Name \_\_\_\_\_

First Name for Badge \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

School Division \_\_\_\_\_

School Phone (\_\_\_\_) \_\_\_\_\_

Home Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

(confirmation will be sent to this e-mail address ONLY)

**Registration Fee: \$155**

(includes registration, continental breakfast, breaks, instruction, and all materials)

Payment Method: (please check one)

1. Check Enclosed \$ \_\_\_\_\_

(make check payable to VASSP)

2. Purchase Order Enclosed # \_\_\_\_\_

(completed P.O. must be attached with your registration)

3. Charge # \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Exp. Date \_\_\_\_\_

(check one)  MC  Visa

**REGISTRATION DEADLINE:**

**November 2, 2011**

No refunds for cancellation after

November 2, 2011.

Substitutions are permissible.

Mail completed form with payment to:

**VASSP, 4909 Cutshaw Avenue,**

**Richmond, VA 23230**

**Phone 804.355.2777 ~ Fax 804.355.4262**