

VIRGINIA ASSOCIATION
OF SECONDARY SCHOOL
PRINCIPALS

804.355.2777
(fax) 804.355.4262
www.vaprincipals.org

The Professional Association of Middle and High School Administrators

MEMORANDUM

February 4, 2010

**Seven Vacancies to be Filled on
the VASSP Board of Directors**

TO: VASSP Members
FROM: Randy D. Barrack, Executive Director
RE: Nominations for 2010-2011 and Candidate Application Forms

By the authority vested with the VASSP Board of Directors by the Articles of Incorporation and its governing bylaws, the Board voted in September 2009 to change the geographic regions of the Association. Effective July 1, 2010 VASSP Regions shall be aligned with the eight regions currently used by the Virginia Department of Education. Consequently, the existing nine regions of the organization will be reduced by one region. This decision was made after an extensive study completed by the Board over a three-year period. The rationale for aligning VASSP's regional structure with the state was based on the premise of efficiency and less confusion among members.

VASSP will hold its annual election of officers and board members in June during the Virginia Middle and High School Principals Conference & Exposition. The election of VASSP candidates for the 2010-2011 year are directed by the Association bylaws. The bylaws are posted on the VASSP Web site. This memo and all the attachments are also posted on the VASSP Web site at www.vaprincipals.org. I hope you visit your professional association's Web site regularly. (Often information is posted on the VASSP Web site before it's mailed, if at all.)

Information about becoming an officer, regional director, or director-at-large of VASSP may be found in *Article VII - Nominations and Elections* of the Association's bylaws. Article VII has been reprinted and enclosed for your information. Only Professional Members who have previously served on the Board of Directors shall be elected to be President-Elect (Article V, § 4). Any Professional Member who is a practicing principal or assistant principal may be elected as a Regional Director or Director At-Large (Article VI, § 4 & 5).

Elections for the following offices will be held at the Annual Business Meeting at The Hotel Roanoke in Roanoke, Virginia, at 8:15 a.m. on Monday, June 28, 2010:

VASSP President-elect for a ONE year term, 2010-2011
Regional Director from regions 2 and 6 for a THREE year term, 2010-2013
Regional Director from region 3 for a TWO year term, 2010-2012
Regional Director from regions 5 and 8 for a ONE year term, 2010-2011
Director-At-Large for a THREE year term, 2010-2013

(over, please)

NASSP AFFILIATE
4909 Cutshaw Avenue • Richmond, VA 23230

MEMORANDUM

February 4, 2010

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If you are interested in serving VASSP as its President-elect, Regional Director or Director At-Large, please carefully read the bylaws, VASSP Board Member Application, and complete the appropriate form for the position you are seeking. All candidates must answer the questions in Part 2 of the VASSP Board Member Application and attach their curriculum vitae.

Completed forms of all candidates and the completed questionnaire and curriculum vitae for all candidates are due back in the VASSP office by 5:00 p.m. on March 17, 2010. Information also may be faxed to VASSP at 804-355-4262.

In accordance with the VASSP bylaws, the Regional Directors on the Board of Directors shall constitute a Board of Nominators for President-Elect, Regional Director, and Director-At-Large positions. The Board of Nominators will meet after March 17 to review the nominees and select a nominee for President-Elect and nominees for Regional Director and Director-At-Large positions. The nominees will be voted on by the membership on June 28, 2010 during the Annual Business Meeting.

If you would like to serve on the VASSP Board, please complete all required information and send it to the VASSP office by the deadline date. **By sending in your name and candidacy information, Board members will know of your interest in the position.**

If you have any questions about the upcoming elections, please call the VASSP office at our toll free number, 1-800-249-8001, or visit the Web site at www.vapprincipals.org. In addition, you are encouraged to call a member of the Board of Directors. A VASSP Board Directory is enclosed for your convenience.

Enclosures:

Reprint of Article VII of the VASSP Bylaws
VASSP Board Member Application 2010, Part 1 & Part 2
Directory of Current VASSP Board of Directors
List of VASSP State Regions, Effective July 1, 2010
Candidate Form for VASSP President-Elect
Candidate Form for VASSP Regional Director
Candidate Form for VASSP Director At-Large

Virginia Association of Secondary School Principals Bylaws

Reprint

Article VII – Nominations and Elections

Section 1. The Regional Directors on the Board of Directors shall constitute a Board of Nominators. The Chairman of the Board of Nominators shall be elected by the Board of Directors.

Section 2. A Professional Member who is a practicing principal or assistant principal may be nominated for President-Elect and a practicing assistant principal may be nominated as Director At-Large by the Board of Directors of an affiliated organization. A member may be nominated for a Regional Director position by the Board of Directors of an affiliated regional organization from the region the director would represent.

Section 3. All nominations under Section 2 of this Article shall be sent to the Executive Director of the Association, not less than ninety (90) days in advance of the annual meeting. No nominations will be accepted after that date unless there are no nominations for President-Elect or Director At-Large positions. The Executive Director shall then notify each Regional Director that nominations for that position will remain open an additional thirty (30) days.

Section 4. The Executive Director shall then compile a list of all nominees with their qualifications for each of the offices to be filled and shall submit this information to each Regional Director before the annual meeting.

Section 5. Prior to the annual meeting, but no later than April 1 the Regional Directors shall meet as a Board of Nominators to review the nominees and select a nominee for President-Elect and Director At-Large. The Board of Nominators in making its final selection shall consider: (a) service which the nominee has contributed to the Association; (b) qualities and accomplishments which predict successful statewide leadership; (c) frequency of selection from each of the Association's geographical regions. The Board of Nominators shall also nominate a candidate to the Board of Directors from regions that are not affiliated with VASSP and from affiliated regions who have not rendered a candidate.

Section 6. Six Regional Directors shall constitute a quorum of the Board of Nominators. To be nominated by the Board of Nominators, a nominee is required to receive a majority vote of voting members present. The Board of Nominators shall notify, in writing, the membership of its choices not less than sixty (60) days before the Annual Business Meeting. Thirty (30) days shall be allowed for nominations from the membership. Except for the office of President, which is automatically filled in accordance with Article V, Section 4 of these Bylaws, any member nominated by petition of five percent (5%) of the voting membership shall be placed on the ballot. If, however, no nominations are made by petition, the Chairman shall cast a unanimous ballot for the candidates of the Board of Nominators. If nominations are made by petition, the ballot shall indicate those nominees recommended by the Board of Nominators and those recommended by petition.

Section 7. The President will preside over the election of candidates at the Annual Business Meeting in which each voting member will have one vote to cast for president-elect and each directorship position to be elected. Candidates receiving the highest number of votes for each office shall be declared elected.



VASSP BOARD MEMBER APPLICATION

2010

Part 1 - Information

POSITION: VASSP President-Elect and VASSP Regional Directors from State Regions 2, 3, 5, 6, and 8. See enclosure for school division membership listings by region. In addition, this year there will be an election for the Director At-Large position.

TERM OF OFFICE: One (1) Year, 2010-2011 for President-Elect; Three (3) Years, 2010-2013 for Regional Directors from regions 2 & 6 and unexpired terms for Regional Directors from region 3 (Two (2) Years, 2010-2012), region 5 & 8 (One (1) Year, 2010-2011); and Director At-Large (Three (3) Years, 2010-2013).

TIME REQUIREMENTS: The VASSP Board of Directors holds three regular meetings and one organizational meeting each year. One of these meetings (budget permitting) traditionally runs the first Thursday night through Sunday afternoon in August. The organizational meeting is held in conjunction with and immediately following the last session of the annual conference. All current Board members are expected to attend the annual conference, the Board meeting held prior to the opening of the conference, and the organizational meeting. Newly-elected Board members are expected to attend the post-conference meeting. In addition, Board members are expected to be present at their respective regional meetings held in either the spring or fall, which are usually day meetings. Added to this is a variety of other meetings, conferences, conventions, programs, etc., at which a Board member may be asked to represent VASSP. These obligations comprise all or parts of approximately seven (7) school/work days per year. Responsibilities of Board members to their employing school divisions understandably carry the highest priority. However, one cannot, in good conscience, remain a member of the Board without regular attendance.

EXPENSES: VASSP covers all reasonable expenses incurred in the performance of Board responsibilities. Some individual personal costs are unavoidable, but the school division will not be liable for any expenses.

PERSONAL AND SCHOOL DIVISION COMMITMENT: It should be clear that a prime requisite for VASSP Board service is a strong commitment of support from the candidate's superintendent, board of education, other building administrators, faculty, and family through the term of office. To this must be added a strong personal commitment to serve. It is strongly recommended that the candidate secure complete approval from his or her appropriate supervisor(s) and the board of education. The term of office may transcend changes in boards of education and top level division administrators. It is further advised that a written "memorandum of understanding" be executed between the candidate, the local school division, and VASSP.

REGIONAL REPRESENTATION: VASSP bylaws state that each of the eight regions is represented on the Board by one member, serving staggered terms. The election is held at the business meeting during the annual conference following the recommendation of a slate by the Board of Nominators.



VASSP BOARD MEMBER APPLICATION

Part 2 - Questionnaire

The principal or assistant principal from a middle level or high school to serve on the VASSP Board of Directors as an officer, at-large member, or representing one of the eight regions in the Commonwealth will be selected by the Board of Nominators of the Virginia Association of Secondary School Principals. The election is held at the business meeting during the annual conference in June following the recommendation of a slate by the Board of Nominators. The first consideration of the Board of Nominators is to nominate the most qualified person available. This application will serve as the primary instrument to judge the qualifications of the candidate applying for the privilege to serve the VASSP and its member regions. Please complete this questionnaire and **attach your curriculum vitae or resume.**

The candidate's name and the written responses made on this application will be held in strict confidence by members of the VASSP Board of Nominators.

Please answer each question, using additional paper, restating each question before providing an answer. Print or type each answer.

1. How do you perceive the role of a state association's board member?
2. What particular contribution will you bring to the governance of VASSP?
3. How would you communicate board activities and your personal and professional actions to the membership as an officer or to the school divisions you would represent as a regional director?
4. Which aspect of VASSP programs and services is of most interest to you? Why?
5. Is there a program or service not presently being offered by VASSP that you would recommend?
6. If the provision of the above program or service required the elimination of a current program or service, what would you recommend?
7. Being an effective board member may sometimes require taking an unpopular position (playing a minority role). Would you feel comfortable doing this? Please comment briefly.

For Regional Director Applicant's Only:

8. Of the new regional directors who take office in June 2010, it is probable that one of them will become president-elect and serve as state president. Would you have an interest in being a candidate for this position? If so, please understand that if you are successful in winning the office, your three-year commitment now becomes a six-year commitment on your behalf - three years on the board, one-year as president-elect, one-year as president, and one-year as immediate past president. The time requirement will become greater in the fourth year and much more so in the fifth year.
9. VASSP is a membership-based professional association. What is its primary obligation to those members?
10. Any additional comments or information?

****Please attach your curriculum vitae or resume.**





**VIRGINIA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS, INC.
BOARD OF DIRECTORS**

www.vapprincipals.org
July 2, 2009 – July 1, 2010

Board Member Name	Telephone/FAX	e-mail	Region	Term
*President: Mr. Kevin G. Bezy , Principal Gereau Ctr, 150 Technology Drive, Rocky Mount 24151	540-483-5446 540-483-5788 FAX	kevin.bezy@frco.k12.va.us		2009-2010
*Executive Director/CEO: Dr. Randy D. Barrack VASSP, 4909 Cutshaw Avenue, Richmond 23230	804-355-2777, Ext. 11 804-355-4262	rbarrack@vassp.org		-
*President-Elect: Dr. Richard A. Turner , Principal William Byrd HS, 2902 Washington Avenue, Roanoke 24179	540-890-1374 540-890-7568 FAX	rturner@rcs.k12.va.us		2009-2010
*Immediate Past President: Mr. Lawrence W. Lenz , Principal Essex HS, P.O. Box 1006, Tappahannock 22560	804-443-4301 804-443-4272 FAX	llenz@essex.k12.va.us		2009-2010
*State Coordinator: Mrs. Janice Koslowski , Principal Potomac Falls HS, 46400 Algonkian Parkway, Sterling 20165	571-434-3200 571-434-3201 FAX	janice.koslowski@loudoun.k12.va.us		2007-2010
*DOE Representative: Dr. Patricia I. Wright , Superintendent VA Dept. of Education, P.O. Box 2120, Richmond 23218-2120	804-225-2023 804-786-5828 FAX	patricia.wright@doe.virginia.gov		-
*Mr. David S. Ellena, Assistant Principal Providence MS, 900 Starlight Drive, Richmond 23235	804-674-1355 804-674-1361 FAX	david_ellena@ccpsnet.net	1	2009-2012
*Mrs. Carolyn F. Bernard, Principal Grassfield HS, 2007 Grizzly Trail, Chesapeake 23323	757-558-4749 757-558-9240 FAX	bernacfo@cps.k12.va.us	2	2007-2010
*Dr. Daryl Chesley, Director of Instruction, Fredericksburg City Schools 817 Princess Anne Street, Fredericksburg 24401-5819	540-372-1130 540-372-1111 FAX	dchesley@cityschools.com	3	2009-2012
*Mrs. Carolyn M. Custard, Principal C.D. Hylton HS, 14051 Spriggs Road, Woodbridge 22193	703-580-4000 703-580-4299 FAX	custarcm@pwcs.edu	4	2008-2011
*Dr. Richard A. Turner, Principal William Byrd HS, 2902 Washington Avenue, Roanoke 24179	540-890-1374 540-890-7568 FAX	rturner@rcs.k12.va.us	5	2008-2011
*Mr. Kevin G. Bezy, Principal Gereau Ctr, 150 Technology Drive, Rocky Mount 24151	540-483-5446 540-483-5788 FAX	kevin.bezy@frco.k12.va.us	6	2007-2010
*Mr. Keith Perrigan, Principal Patrick Henry HS, 31437 Hillman Highway, Glade Spring 24340	276-739-3000 276-944-2125 FAX	kperriga@wcs.k12.va.us	7	2009-2012
*Mrs. Rita P. Holmes, Principal Surry HS, 1675 Hollybush Road, Dendron 23839	757-267-2211 757-267-2978 FAX	rita_holmes@surryschoools.net	8	2008-2011
*Dr. John A. Word, Sr., Principal Kenmore MS, 200 S. Carlin Springs Road, Arlington 22204	703-228-6804 703-998-3069 FAX	jword@arlington.k12.va.us	9	2007-2010
*Director-At-Large: Mr. Donald D. Vale , Charter School Administrator Albemarle Division, 401 McIntire Road, Charlottesville 22902	434-296-5827 434-872-4564 FAX	vale@k12albemarle.org		2007-2010

Dr. Robert A. Bracey, III , Senior Associate VASSP, 4909 Cutshaw Avenue, Richmond 23230	804-355-2777 804-355-4262 FAX	rbracey@vassp.org or rbracey3@verizon.net	Ex officio	
Dr. Carol C. Robinson , Office of Prof Practice & Ed Plnng, Dept of Prof Learning & Accountability, Fairfax Division, Fairfax Ridge, Concourse C-119, 3877 Fairfax Ridge Road, Fairfax 22030	571-423-1312 571-423-1307 FAX	carolc.robinson@fcps.edu	Ex officio	

*Member of the Executive Committee

2010 VASSP State Regions

REGION I

Charles City County
 Chesterfield County
 Colonial Heights City
 Dinwiddie County
 Goochland County
 Hanover County
 Henrico County
 Hopewell City
 New Kent County
 Petersburg City
 Powhatan County
 Prince George County
 Richmond City
 Surry County
 Sussex County

REGION II

Accomack County
 Chesapeake City
 Franklin City
 Hampton City
 Isle of Wight County
 Newport News City
 Norfolk City
 Northampton County
 Poquoson City
 Portsmouth City
 Southhampton County
 Suffolk City
 Virginia Beach City
 Williamsburg-James City County
 York County

REGION III

Caroline County
 Colonial Beach City
 Essex County
 Fredericksburg City
 Gloucester County
 King & Queen County

King George County
 King William County
 Lancaster County
 Mathews County
 Middlesex County
 Northumberland County
 Richmond County
 Spotsylvania County
 Stafford County
 West Point Town
 Westmoreland County

REGION IV

Alexandria City
 Arlington City
 Clarke City
 Culpepper City
 Fairfax City
 Fairfax County
 Falls Church City
 Fauquier County
 Frederick County
 Loudoun County
 Madison County
 Manassas City
 Manassas Park City
 Orange County
 Page County
 Prince William County
 Rappahannock County
 Shenandoah County
 Warren County
 Winchester City

REGION V

Albemarle
 Amherst
 Augusta
 Bath County
 Bedford City
 Bedford County

Buena Vista City
 Campbell County
 Charlottesville City
 Fluvanna County
 Greene County
 Harrisonburg City
 Highland County
 Lexington City
 Louisa County
 Lynchburg City
 Nelson County
 Rockbridge County
 Rockingham County
 Staunton City
 Waynesboro City

REGION VI

Alleghany-Highlands County
 Botetourt County
 Covington City
 Craig County
 Danville City
 Floyd County
 Franklin County
 Henry County
 Martinsville City
 Montgomery County
 Patrick County
 Pittsylvania County
 Roanoke City
 Roanoke County
 Salem City

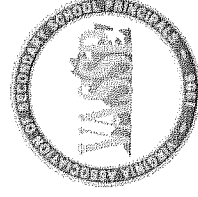
REGION VII

Bland County
 Bristol City
 Buchanan County
 Carroll County
 Dickenson County
 Galax City
 Giles County

Grayson County
 Lee County
 Norton City
 Pulaski County
 Radford City
 Russell County
 Scott County
 Smyth County
 Tazewell County
 Washington County
 Wise County
 Wythe County

REGION VIII

Amelia County
 Appomattox County
 Brunswick County
 Buckingham County
 Charlotte County
 Cumberland County
 Greensville County
 Halifax County
 Lunenburg County
 Mecklenburg County
 Nottoway County
 Prince Edward County



**PRESIDENT-ELECT
CANDIDATE APPLICATION**

VIRGINIA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS

4909 Cutshaw Avenue • Richmond, VA 23230

CANDIDATE FOR VASSP PRESIDENT-ELECT FROM REGION #_____

Complete this required form in addition to submitting your curriculum vitae or resume.

Candidate's Name: _____

Present Position: _____ School Division _____

School Name: _____

School Address: _____

School Phone: _____ FAX Phone: _____

E-Mail Address: _____ Home Phone: _____

(a) Education background (institutions & degrees by year):

(b) Professional experience (by years):

(c) Major educational activities, committee appointments, offices held in associations, etc. (by years):

(d) Membership in VASSP since _____ (year).

Signature of Candidate: _____ Date: _____

Return by 5:00 p.m. March 17, 2010 to: Dr. Randy D. Barrack, Executive Director
VASSP
4909 Cutshaw Avenue
Richmond, VA 23230
FAX 804.355.4262

Please attach:
√ Curriculum Vitae or Resume
√ Questionnaire Answers



VIRGINIA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS

4909 Cutshaw Avenue • Richmond, VA 23230

CANDIDATE FOR VASSP REGIONAL DIRECTOR FROM REGION # _____

Complete this required form in addition to submitting your curriculum vitae or resume.

Candidate's Name: _____

Present Position: _____ School Division _____

School Name: _____

School Address: _____

School Phone: _____ FAX Phone: _____

E-Mail Address: _____ Home Phone: _____

(a) Education background (institutions & degrees by year):

(b) Professional experience (by years):

(c) Major educational activities, committee appointments, offices held in associations, etc. (by years):

(d) Membership in VASSP since _____ (year).

Signature of Candidate: _____ Date: _____

Return by 5:00 p.m. March 17, 2010 to: Dr. Randy D. Barrack, Executive Director
VASSP
4909 Cutshaw Avenue
Richmond, VA 23230
FAX 804.355.4262

Please attach:
√ Curriculum Vitae or Resume
√ Questionnaire Answers



VIRGINIA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS

4909 Cutshaw Avenue • Richmond, VA 23230

CANDIDATE FOR VASSP DIRECTOR AT-LARGE

Complete this required form in addition to submitting your curriculum vitae or resume.

Candidate's Name: _____

Present Position: _____ School Division _____

School Name: _____

School Address: _____

School Phone: _____ FAX Phone: _____

E-Mail Address: _____ Home Phone: _____

(a) Education background (institutions & degrees by year):

(b) Professional experience (by years):

(c) Major educational activities, committee appointments, offices held in associations, etc. (by years):

(d) Membership in VASSP since _____ (year).

Signature of Candidate: _____ Date: _____

Return by 5:00 p.m. March 17, 2010 to: Dr. Randy D. Barrack, Executive Director
VASSP
4909 Cutshaw Avenue
Richmond, VA 23230
FAX 804.355.4262

Please attach:
✓ Curriculum Vitae or Resume
✓ Questionnaire Answers

