

Student Handbook
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*Student Code of Conduct
Workshop*

REGISTRATION INFORMATION - To assure an orderly registration, advance registration is strongly encouraged. The registration fee includes the full program, lunch, refreshment breaks, conference materials and handouts, including the latest changes from the 2010 Virginia General Assembly. Please complete the registration form and return it to VASSP with full payment.

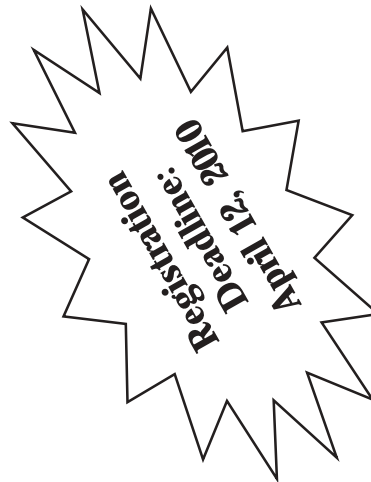
VASSP/VFEL Professional Program Series
4909 Cutshaw Avenue
Richmond, Virginia 23230
(804) 355-2777 ~ FAX: (804) 355-4262

WORKSHOP CANCELLATION - Registrations may be cancelled more than ten (10) days prior to any professional development program with a full refund, less a \$25 service charge. Alternatively, the registrant may have the full amount of the professional development program applied to another program in the series within the same fiscal year. Individuals who do not cancel their reservation and are not in attendance are responsible for full payment. No refund will be granted for cancellations made within ten (10) days prior to the event. Substitutions are permissible. All cancellations must be received in writing (e-mail, fax, or letter) and will not be accepted over the phone. Please send notice of cancellation to Sydney Thomas at FAX (804) 355-4262, or sthomas@vassp.org.

ACCOMMODATIONS - Workshop participants are responsible for their own hotel accommodations. Accommodations are limited. Make your reservation early to avoid disappointment. Please tell the hotel reservationist that you are attending a VASSP workshop to receive the special conference rate available through April 12, 2010. Contact the Williamsburg Marriott, 50 Kingsmill Road, Williamsburg, VA. Telephone: (757) 220-2500. Special conference rate (flat rate: \$89.00 +10% tax + \$ 2 per night occupancy fee).

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4909 Cutshaw Avenue
Richmond, Virginia 23230



**VASSP / VFEL
Professional Program Series™**

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Conduct
Workshop**



April 27, 2010

Williamsburg Marriott
50 Kingsmill Road
Williamsburg, Virginia

Offered by:
*Virginia Association of Secondary
School Principals*
and
*Virginia Foundation for
Educational Leadership*

www.vaprincipals.org



REGISTRATION FORM

Name: _____ Title: _____

First Name for Badge: _____ E-mail: *(required for confirmation)*

School Name: _____ School Division: _____

School Address: _____ City: _____ State: _____ Zip: _____

School Phone: _____ School FAX: _____

REGISTRATION DEADLINE: April 12, 2010

REGISTRATION FEE (check one):

_____ \$149 VASSP Member

_____ \$179 Nonmember

_____ \$125 each additional registrant

_____ from same school

MAKE CHECK PAYABLE TO:

VASSP

4909 Cutshaw Avenue

Richmond, VA 23230

Hours: 9:00 a.m. to 3:00 p.m. with Lunch Provided

Registration is from 8:30 a.m. to 9:00 a.m.

The VASSP Professional Program Series is offering an all-day in-service for administrators responsible for writing or revising Student Handbooks and/or Student Codes of Conduct in our public schools. The lead presenter for this workshop will be Dr. Roger E. Jones, Director, VASSP Regional Center for Educational Leadership at Lynchburg College, and co-author of *The Legal Handbook for Virginia School Administrators*. This year's participants will receive material that includes Virginia and federal regulations and law related to Student Handbooks and Code of Conduct. This material includes the latest changes as a result of the 2010 Virginia General Assembly, legal memorandums, checklists, and policy considerations.

Here is a sampling of topics that will be covered at this year's workshop:

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|-------------------------------|--|
| General Assembly 2010 Changes | Drug Testing |
| Cyberbullying | Search and Seizure (including cell phones) |
| Acceptable Use Policies | Freedom of Speech (new cases) |
| Dress Codes | Controversial Material |
| NCLB | School Safety |
| Religious Issues | Sexual Harrassment |

Preliminary Agenda

8:30 - 9:00 a.m.

Networking and Registration - *Coffee & pastry served*

9:00 a.m. - 3:00 p.m.

I. 2010 General Assembly School Law Update

Required changes for the Student Handbook

II. Current Issues

State, Federal, Case Law, Attorney General Opinions

III. Handbook Contents

Attendance, Alcohol/Drugs/Tobacco, Bomb Threats, Vandalism, Bus Behavior, Dress Codes, Food/Candy/Gum, Forgery, Fraternalities/Secret Societies, Motor Vehicles, Trespassing, Electronic Equipment, Student Sales, Sexual Harrassment, Loitering, Threats, Lockers

9:00 a.m. - 3:00 p.m. cont.

IV. Religious Issues

Equal Access Act, First Amendment Issues

V. Student Records

Parental Notification, Discipline Files

VI. School Services

Guidance, Graduation, SOLs, NHS/NJHS, Grading Scales, Examinations, Make-up Work, Library, Work Permits, Lost and Found, Change of Address, Lockers, Fire Drills, Clinic, Student Financial Obligations, Student Activities and Sponsors (including Student Government), School Calendar, SATs, Bell Schedules, Cafeteria, Testing

The Student Handbook ~ Student Code of Conduct Workshop qualifies for 5 recertification points (five per day) according to the *Virginia Recertification Manual*. For more information, please refer to the recertification manual and consult your employing agency.